**Parking Pass Request**

PLEASE COMPLETE ALL FIELDS IN THIS FORM AND SEND IT TO US WITH YOUR MOVE-in FORM

* Your Legal First Name \* Your Legal Last Name

 

* Your New Address at our Apartment Complex:

|  |  |
| --- | --- |
| Apartment # Street Address | |
| City | State Zip Code |
|  | Country |

* Date you are moving into the new apartment: \*

Month Day Year

* Answer one of the following scenarios “YES”

1.  I’m a new tenant and need a parking pass
2.  I have a new or temporary vehicle and need a new parking pass

Vehicle Information:

*Example of how to input the information on your vehicle. This document is forwarded to the towing company.:*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 2014 | Volkswagen | Passat TDI SEL | Seal | DRR 1408 | TX |
| **YEAR** | **MAKE** | **MODEL** | **COLOR #** | **LICENSE TAG #** | **STATE** |

     

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **YEAR** | **MAKE** | **MODEL** | **COLOR LICENSE TAG # STATE** |  |  |

**There are limited parking spaces available behind the apartment building**. One per apartment plus 2 additional spaces that are assigned on a first-come-first-serve basis when you sign your lease.

**Do not park in the driveway on the east side of the apartments or your car will be towed**. That lane must be kept clear for a fire truck to drive to the rear of the building in case of fire.

**To ensure our tenants have use the parking spaces** we have an agreement with “*On the Road Again*” towing services. They will tow any vehicle at the vehicle owner’s expense without our parking passes.

|  |  |  |
| --- | --- | --- |
| 🗵\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Authorized Resident’s Signature**  **ON THE ROAD AGAIN**  **TOWING SERVICE**  **209 WEST COLLINS**  **DENTON, TX 76201**  **(940) 565-0777** |  | C:\Users\Michelle Stallings\Downloads\20160303_180332.jpg  **Parking Pass Placement**  New Red Parking Pass  Inspection Sticker  Registration Sticker |

**Stallings Properties ◾ P. O. Box 494 ◾ Aubrey, TX 76227 ◾ (940) 368-2737 ◾michellestallings.texas@gmail.com**